



Town of Arlington
Local Emergency Planning Committee
730 Massachusetts Avenue
Arlington, MA 02476

**Arlington Local Emergency Planning Committee
Meeting Minutes
September 17, 2009 1400 hrs Community Safety Building**

Attending: Chief Robert Jefferson, Owen R. Corrigan, Natasha Thorne, Richard Raymond, Ted Wilson, Lucille Nicholson, Kathy Kaditz, John Bean, Christine Connolly-Sharkey, Capt. Robert Borngiorno, Lourie August, Diane Coste

1. Introductions and Attendance
2. Approval of Minutes of Last Meeting
3. Christine Connolly Sharkey made an in depth presentation concerning plans for the up-coming Flu Clinic, and how the LEPC members could assist
4. Chief Jefferson discussed the size of LEPC, and possibility of creating sub-committees, to reduce the burden on members.
5. Update of Telephone Notification Tree, Updated information to be sent to Owen R. Carrigan.
5. Chief Jefferson discussed the absolute need to up date the records of those required people who have already been NIMS Certified, to obtain a list of those people who are required to be NIMS trained and who need training. Chief Jefferson said that, through his department, he has the capability of providing the training to those people who need it.
6. Adjournment